ACCREDIBLE CREDENTIAL FRAMEWORK

DEFINE BUSINESS REQUIREMENTS

ACTIVITY 01

DESCRIPTION: DETERMINING WHAT THE ORGANIZATION WANTS TO ACHIEVE BY INTRODUCING CREDENTIALS

INPUTS: BUSINESS PRIORITIES, ISSUES, OPPORTUNITIES, ETC.

OUTPUTS: BUSINESS REQUIREMENTS

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The key to a success credential program is ensuring that program goals are aligned with the business requirements of your organization. To help you tie business requirements to your program, we've compiled the top nine requirements and metrics to track below.

1. Renewals

Customer Goal	Renewals
Description	You want to increase how many of your learners re-take their credential before expiration.
Common Metrics	 Credentials published Share and Engagement rates Influencer CTA clicks (Referrals) Referred sign ups

2. Program Awareness

Customer Goal	Program Awareness
Description	You want to increase the number of people who know about your offerings and convert them into paying customers.
Common Metrics	 Credentials published Share and Engagement rates Influencer CTA clicks (Referrals) Referred sign ups

3. Pathways

Customer Goal	Pathways
Description	Your credential program has sequences of courses that need to be taken in a specific order, or you have a course catalog that learners struggle to navigate. Creating pathways helps increase the number of learners who successfully complete a string of courses (in either a linear or tree-like pathway of courses).
Common Metrics	Drop off rateCompletion rateReturn users

4. Digital Transformation

Customer Goal	Digital Transformation
Description	You want to digitize an existing paper-based process, or modernize a PDF-based process.
Common Metrics	 Cost savings Time savings Recipient experience score

5. Brand Perception and Credibility

Customer Goal	Brand Perception and Credibility
Description	You want your brand to be known as a market leader.
Common Metrics	Social sharesSocial mentions

6. New Credential Offering / Launch

Customer Goal	New Credential Offering / Launch
Description	You want to increase program growth and enter new markets with existing or new products.
Common Metrics	 Number of new learners Referral clicks Top influencers driving new traffic

7. Efficiency and Automation

Customer Goal	Efficiency and Automation
Description	You want to reduce the administrative lift that verifying paper certificates requires, and redeploy that time and resources to other areas.
Common Metrics	Cost savingsTime savings

8. International Delivery

Customer Goal	International Delivery
Description	You want to digitize an existing paper-based process, or modernize a PDF-based process to global learners.
Common Metrics	 Global learner growth Cost savings Time savings

9. Increase Employability and Showcase Expert Community

Customer Goal	Increase Employability and Showcase Expert Community
Description	You want to demonstrate the value of your learners' certifications to their partners.
Common Metrics	 Recipient success survey scores Social engagements Number of high stake credential learners



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